



SAFETY PROTOCOL – PLANT IN SOTTEVILLE LES ROUEN

Version 5 - 06/09/2019

Loading and unloading operations carried out under » l'arrêté du 26 avril 1996 en application des articles R4515-4 et suivants du Code du Travail

Company :

MULTISOL INTERNATIONAL SERVICES

1 chemin de la mi-voie

BP 124

76303 Sotteville lès Rouen

Phone number : 02 35 66 16 52

Carrier :

Type of Goods

Bulk :

Packed :

For Multisol International Services :

For Transporteur :

Name :

Status :

Signature and stamp :

Date :

Date :

<p>General informations :</p>	<p>This protocol concerns loading and unloading operations carried out under the decree stated. The protocol is given out to all the frequent carriers for validation. The carrier's signature assures that his employees have been informed about the content of this document. Occasional carriers will be informed about the protocol on the welcome desk.</p>
<p>Reception hours</p>	<p>From Monday to Thursday; except on bank holidays: 08h00 – 16h30 On Fridays': 08h00 – 15h00</p>
<p>Access and exit from the site</p>	<p>Drivers need to come to the welcome desk fully equipped (helmet, goggles, long sleeved shirt and long trousers or work jumpsuit, safety jacket and safety shoes). Drivers need to have the order with the nature and the quantity of the good they need to load/unload. Once the order was given to one of the logistics' employee, the driver will be asked to fill in the entry form. MIS employee, in an exchange of the CMR, will give the driver a badge, safety protocol and an access plan. Under this conditions, the vehicles and the personnel which presence is needed to carry out the operations (loading/unloading) are authorized to enter our site. Safety equipment is obligatory on our site at every moment/every place. Drivers need to respect the itinerary displayed on the plan they've been given upon their arrival. CMR will be given back in exchange of all the documents previously given to the driver. Spoken languages at the welcome desk are French and English.</p>
<p>Vehicle equipment</p>	<p>Tractor and trailer need to be in accordance with the transport regulation (side safety bars, straps, shims for securing the goods of sheeted trucks). In case of dangerous goods transport, the vehicle equipment needs to be in accordance with ADR transport. The driver needs to have a valid certificate of dangerous goods training.</p> <p>For tanks and bulk container:</p> <ul style="list-style-type: none"> - Cleaning certificate not older than 5 days. - All of the operations that require the driver to climb need to be done with security footbridge. - All trucks for bulk loadings need to have a retractable safety rail on a dome, in good state.
<p>Obligations</p>	<p>Respect the speed limit – 20km per hour. Respect the traffic direction as indicated on the given access plan. Pay special attention to the pedestrians, handling equipment as well as other vehicles. Respect the maximum height indicated on our site and pay special attention on the maximum height at the weighbridge.</p> <p>Bulk operations: Drivers need to be present either in the truck or beside it during the operations of loading/ unloading. Before every loading/ unloading drivers will be shown the emergency stop and in case of emergency they need to alert the first MIS employee they see.</p>

	<p>For loading/ unloading operations of packed goods: drivers need to assist within the zone predicted for this.</p> <p>Loading and unloading operations are done by MIS personnel.</p> <p>Wedging of the vehicle/ trailer/ container needs to be done by the driver himself.</p> <p>The driver needs to secure the goods by the applicable safety rules.</p> <p>In case of structural damage the driver needs to inform the logistic personnel at the welcome desk.</p>
<p>Prohibitions</p>	<p>It is prohibited to:</p> <p>Mover around the site without authorization.</p> <p>Drivers aren't authorized to position themselves on the loading/ unloading station nor on the weighbridge and they need to be taken in charge by MIS personnel, as well as follow their instructions.</p> <p>Manipulate the material, especially lock gates and collectors.</p> <p>Park in front of the fire station or emergency exit, in front of the transformers or anywhere where parking is strictly prohibited.</p> <p>Smoking on the site, except in the authorized zones.</p> <p>Usage of alcohol.</p> <p>To carry out any operation likely to provoke sparks, fire or abnormal temperature rising without the fire license.</p> <p>To eat outside of authorized zone.</p> <p>The access is prohibited to every person under the influence and it can be prohibited to every person risking to jeopardize the safety and/or good course of activities.</p> <p>The presence of children and animals isn't authorized.</p> <p>The violation of these rules may cause an exclusion from our site.</p>
<p>Urgency measures</p>	<p>Accident:</p> <p>Protect oneself and the victim.</p> <p>Alert immediately one of the operators.</p> <p>Help, assist (avoid moving the victim except in case of great danger).</p> <p>Fire:</p> <p>Immediately stop you doings and alert an operator.</p> <p>In case when the fire alarm goes on, stop your doings, leave your vehicle as it is, with the engine off and your keys on the dashboard.</p> <p>Follow one of the personnel in charge to lead everyone safely to the assembly point.</p> <p>Overflowing:</p> <p>Stop your doings, alert the operator in charge and wait for further instructions.</p>
<p>Environment instructions</p>	<p>Waste sorting rules:</p> <p>Respect the rules about waste sorting of our site.</p> <p>Don't throw away packaging, bottles, paper etc in soiled garbage bins.</p> <p>Reduction of noises:</p> <p>The truck' engine needs to be turned off while on the site (during all operations).</p> <p>Reduction of pollution risks:</p> <p>Drivers need to take asphalted or concrete road and in any case, they're prohibited to park on green surfaces.</p> <p>During bulk loadings/ unloading, the driver needs to make sure that his material won't cause any leakage or overflowing</p>